

State of Georgia
City of Morrow

Resolution 2014-03

**A RESOLUTION APPROVING THE PURCHASING CARD PROCEDURE ENABLING
AUTHORIZED EMPLOYEES TO PURCHASE SUPPLIER, MATERIALS, TRAVEL,
TRAINING AND SERVICES FOR THE CITY OF MORROW WITHIN THE
APPROVED RULES AND GUIDELINES.**

WHEREAS The Mayor and Council of the City of Morrow hereby resolves to adopt Purchasing Card Procedures;

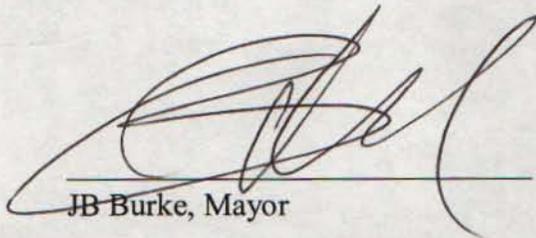
WHEREAS: This procedure is designed to enable authorized employees to purchase supplier, materials, travel, training and services for the City within the rules and guidelines;

WHEREAS: The policy addresses Prohibited Uses, Approved Purchases, Cardholder Responsibilities and the like; and

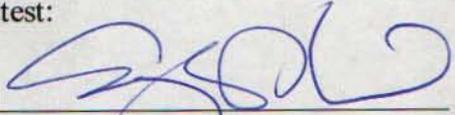
WHEREAS: The Administrative Services Director maintains the authority to oversee the administration of the Purchasing Card Procedure, included decisions to revoke privileges upon notification to the City Manager.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of Morrow, Georgia that the Purchasing Card Procedure be approved and become an official part of the City of Morrow's Policies and Procedures.

Be it resolved this 11th day of March, 2014.


JB Burke, Mayor

Attest:


Sylvia Redic, GPC
Interim City Clerk
(Seal)

