



come to tomorrow
MORROW, GEORGIA

Regular Council Meeting

April 26, 2016

Public Package

CITY OF MORROW, GEORGIA
MAYOR AND CITY COUNCIL

Mayor Jeffrey DeTar
Mayor Pro Tem Jeanell Bridges
Councilwoman Hang Tran
Councilman Larry Ferguson
Councilman Christopher Mills

1. Work Session Agenda Pg.1-2

2. Sign Moratorium Timeline Pg. 3-4

3. Digital Marquee Pg.5-10

4. Jester's Creek Phase III Pg.11-16

5. Meeting Agenda Pg.17-19

**6. Meeting & Work Session Minutes
Pg.20-26**

7. Proclamation Pg.27- 28

**Please return to
be viewed by**



CITY OF MORROW

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Work Session Agenda



CITY OF MORROW, GEORGIA
MAYOR AND CITY COUNCIL MEMBERS

Mayor Jeffrey A. DeTar
Mayor Pro Tem Jeanell Bridges
Councilwoman Hang Tran
Councilman Larry Ferguson
Councilman Christopher Mills

April 26, 2016

Work Session

6:30 pm

General Discussions

1. Job Fair
2. Sign Moratorium Timeline
3. Public Works- Digital Marquee
4. Jester's Creek Path System Phase III- Scope of Work

Discussion of Business Item on the Agenda

No New or Old Business items to discuss



CITY OF MORROW

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Sign Moratorium Timeline

EXAMPLE OF PUBLIC NOTICE

The City of Morrow is considering proposed amendments to the text of Appendix A - Zoning Ordinance in its Code of Ordinances regarding signs. Notice is hereby given that the following meetings will occur to discuss these proposed amendments: (1) the Mayor and Council of the City of Morrow will conduct a Public Hearing on Tuesday, May 10, 2016 at 7:30 p.m.; (2) the Planning and Zoning Board of the City of Morrow will conduct a Public Hearing on Tuesday, May 17, 2016 at 6:00 p.m.; and (3) the Mayor and Council of the City of Morrow will conduct an additional Public Hearing on Tuesday, May 24, 2016 at 7:30 p.m. Each said meeting will occur at the above-designated time on the above-designated date in the Council Chambers of the Morrow Municipal Complex, 1500 Morrow Road, Morrow, Georgia 30260. The public is invited to attend each said meeting and to be heard.

- The Sign Moratorium went into effect March 8, 2016

-The Sign Moratorium expires June 6, 2016

-Legal Advertisement will run on Saturday, April 23, 2016

- Timeline introduced to P&Z Board on April 19, 2016 Meeting cancelled

-Timeline introduced to Mayor & Council April 26, 2016



CITY OF MORROW

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Public Works Digital Marquee



5198 North Lake Drive
Lake City, Georgia 30260

(404) 361-3800 Local
(866) 579-1330 Toll Free
(404) 361-7038 Fax

Proposal #: 16107

Proposal Date: 12/08/15
Customer #: 7521
Page: 1 of 4

CLAYTON SIGNS, INC. (Proposal w/Deposit Invoice)

SOLD TO:	JOB LOCATION:
MORROW-CITY 1500 MORROW ROAD MORROW GA 30260	Morrow-city 1500 Morrow road Morrow GA 30260 REQUESTED BY: Anou Sothsavath

CLAYTON SIGNS, INC. (HEREINAFTER CALLED THE "COMPANY") HEREBY PROPOSES TO FURNISH ALL THE MATERIALS AND PERFORM ALL THE LABOR NECESSARY FOR THE COMPLETION OF:

1	QUOTE #25169 4'-5" X 7'-3" full color 19MM twin pack electronic message center with RWF high speed long distance modem.	\$28,237.18	\$28,237.18
1	QUOTE #25170 Install EMC on existing bell tower.	\$1,400.00	\$1,400.00
		SUB TOTAL:	\$29,637.18
		ESTIMATED SALES TAXES:	\$0.00

ALL MATERIAL IS GUARANTEED TO BE AS SPECIFIED, AND THE ABOVE TO BE IN ACCORDANCE WITH THE DRAWINGS AND OR SPECIFICATIONS SUBMITTED FOR THE ABOVE WORK AND COMPLETED IN A WORKMANLIKE MANNER FOR THE SUM OF:

TOTAL PROPOSAL AMOUNT: \$29,637.18

TERMS: 50.0% DOWN AT CONTRACT SIGNING, BALANCE UPON COMPLETION

(INTEREST OF 0.1% PER MONTH WILL BE ADDED TO PAST DUE ACCOUNTS)

THIS PRICE DOES NOT INCLUDE ELECTRICAL HOOKUP, PERMITS, ENGINEERING OR TAX UNLESS SPECIFICALLY STATED.

NOTE: THIS PROPOSAL MAY BE WITHDRAWN IF NOT ACCEPTED WITHIN 30 DAYS. WORK WILL NOT BEGIN UNTIL DOWN PAYMENT AND WRITTEN ACCEPTANCE IS RECEIVED.

ANY ALTERATION FROM THE ABOVE SPECIFICATIONS INVOLVING EXTRA COSTS, WILL BE EXECUTED ONLY UPON WRITTEN ORDERS, AND WILL BECOME AN EXTRA CHARGE OVER AND ABOVE THE ESTIMATE TO BE PAID BY THE PURCHASER.

TERMS AND CONDITIONS

1. PERMITTING – THE SELLER AGREES TO APPLY FOR THE NECESSARY CITY OR COUNTY PERMITS FOR THE INSTALLATION OF THE ABOVE DESCRIBED SIGN/SIGNS, BUT THE PURCHASER ASSUMES THE RESPONSIBILITY OF SECURING SAID PERMITS FOR SAME AND IF SECURING ANY NECESSARY PRIVATE PERMITS. IT IS FURTHER UNDERSTOOD THAT THE SELLER IS NOT RESPONSIBLE FOR THE DELAYS DUE TO SECURING CITY PERMITS.
2. IN CASE OF DISCREPANCY BETWEEN THE CONTRACT AND THE SKETCH DESCRIBED HEREIN THE SPECIFICATIONS OF THIS CONTRACT SHALL PREVAIL. IT IS EXPRESSLY AGREED THAT THE SELLER IS NOT BOUND BY ANY STIPULATIONS, REPRESENTATIONS OR AGREEMENTS NOT EMBODIED IN THIS CONTRACT.

COMPANY INITIALS _____

CUSTOMER INITIALS _____



5198 North Lake Drive
Lake City, Georgia 30260

(404) 361-3800 Local
(866) 579-1330 Toll Free
(404) 361-7038 Fax

PROPOSAL

Proposal #: 16107

Proposal Date: 12/08/15
Customer #: 7521
Page: 2 of 4

3. IT IS AGREED THAT THE SELLER SHALL NOT BE HELD LIABLE FOR LOSS OR DAMAGE ON ACCOUNT OF DELAYS DUE TO STRIKES, FIRES, GOVERNMENTAL OR MUNICIPAL LAWS, RULES OR REGULATIONS OR ACTS OF PROVIDENCE, NOR FOR LIABILITY TO SECURE SPECIFIED MATERIAL, OR TO MAINTAIN SAID DISPLAYS OR ANY PART THEREOF BY REASON OF ANY LEGISLATION HERETOFORE OR HEREAFTER ENACTED BY THE FEDERAL GOVERNMENT OR ANY STATE OR MUNICIPAL GOVERNMENT, OR ANY RULES OR REGULATIONS MADE BY ANY DEPARTMENT OF THE FEDERAL, STATE OR MUNICIPAL GOVERNMENT, OR OTHER CAUSE. INSTALLATION PRICES QUOTED ARE SUBJECT TO REVISION WHERE EXCESS OF ROCK OR OTHER UNFORESEEABLE FOUNDATION CONDITIONS ARE ENCOUNTERED.
4. IT IS EXPRESSLY AGREED THAT THE SELLER IS NOT BOUND BY STIPULATION, REPRESENTATIONS OR AGREEMENTS NOT EMBODIED IN THIS CONTRACT. IT IS EXPRESSLY AGREED THAT THE SELLER IS NOT RESPONSIBLE FOR DELAYS DUE TO WEATHER, AVAILABILITY OF MATERIALS OR SHIPPING.
5. PAYMENT – UPON COMPLETION OF THE ABOVE WORK HEREBY PROMISED TO PAY TO CLAYTON SIGNS, INC. THE AGGREGATE SUM INDICATED IN THIS CONTRACT AS THE TOTAL PLUS ANY PERMIT FEES. PERMIT FEES WILL BE CHARGED AT A RATE OF COST OF THE PERMIT PLUS A FEE OF \$60.00 PER HOUR STAFF TIME TO SECURE THE PERMIT.
6. COLLECTIONS - AND SHOULD IT BECOME NECESSARY TO PLACE THIS CONTRACT WITH AN ATTORNEY FOR COLLECTION, SUIT OR OTHER LEGAL ACTION. I/WE HEREBY AGREE TO PAY ALL COSTS OF COLLECTIONS, SUITS OR OTHER LEGAL ACTION INCLUDING ATTORNEY'S FEES OF 15%. INTEREST SHALL BE CHARGED AT 1 ½% PER MONTH ON UNPAID BALANCE. IT IS EXPRESSLY AGREED THAT THE SAID/SIGNS SHALL REMAIN UNDER THE OWNERSHIP AND CONTROL OF THE SELLER UNTIL FULL AMOUNT OF CONTRACT IS PAID TO SELLER, AND IT IS FURTHER AGREED THAT IF PURCHASER FAILS TO RESOLVE DEBT AS PRESCRIBED, ANY LOSS THAT SELLER MAY INCUR WILL BECOME A LIABILITY PAYABLE BY PURCHASER.
7. WARRANTY – SELLER WARRANTS ALL PRODUCTS AGAINST DEFECTIVE WORKMANSHIP AND MATERIALS FOR ONE (1) YEAR FROM THE DATE OF SHIPMENT OR INSTALLATION, IF INSTALLATION IS EFFECTED BY SELLER. SOME COMPONENTS MAY BE COVERED PAST ONE YEAR BY A MANUFACTURER'S WARRANTY. REPLACEMENT AND/OR SERVICING OF ALL SIGN COMPONENTS WILL BE COVERED FOR ONE (1) YEAR, AFTER ONE (1) YEAR, NORMAL REPAIR OR REPLACEMENT SERVICE CALLS ARE CHARGED AT ITS CURRENT HOURLY RATE.
8. SALES TAX – ALL APPLICABLE TAXES PAYABLE UNDER THE LAWS OF THE STATE INTO WHICH THE PROPERTY IS TO BE DELIVERED OR INSTALLED AND MENTIONED HEREIN SHALL BE ADDED TO THE PRICE QUOTE, UNLESS SUCH TAX IS PAID DIRECTLY BY PURCHASER OR SHOWN TO BE INCLUDED IN SAID QUOTE. PURCHASER SHALL BE RESPONSIBLE FOR ALL SALES TAXES DUE, INCLUDING ANY CHANGES IN TAX RATE AT THE TIME OF INVOICING.
9. ELECTRICAL – ALL LIGHTED SIGNS ARE CONFIGURED TO USE 120 VOLT SERVICE. ALL NECESSARY ELECTRICAL WIRING WILL BE THE RESPONSIBILITY OF THE PURCHASER, PER THE SPECS SHOWN IN THE DRAWINGS, UNLESS NOTED IN ABOVE CONTRACT. ANY DISCONNECTION OF EXISTING ELECTRICAL WIRING MUST BE PERFORMED PRIOR TO THE PROJECTED INSTALLATION DATE BY SELLER. SELLER WILL PROVIDE PRIMARY ELECTRICAL LEAD (USUALLY REFERRED TO AS A WHIP) FOR PURCHASER'S ELECTRICIAN TO CONNECT TO THAT IS NOT TO EXCEED 6 FEET IN LENGTH.

PURCHASER RECOMMENDS THAT ALL ELECTRICAL SIGNAGE BE WIRED ON A DEDICATED CIRCUIT AND NOT WIRED INTO CIRCUIT WITH OTHER ELECTRICAL PRODUCTS. SELLER IS NOT RESPONSIBLE FOR DAMAGE MADE TO THE SIGN OR COMPONENTS OF THE SIGN, BECAUSE OF IMPROPER VOLTAGE CONNECTED TO THE SIGN.
10. CLAYTON SIGNS, INC. IS RELEASED FROM LIABILITY FOR ANY DAMAGE TO EXISTING LANDSCAPE PLANTINGS DURING PERFORMANCE OF INSTALLATION OR SERVICE WORK UNLESS DETAILED IN THIS PROPOSAL. ADDITIONAL CHARGES MAY BE INCURRED IF REMOVAL OR REPLACEMENT OF SAID PLANTINGS IS REQUIRED BY THE SELLER'S CREW MEMBERS WHEN NOT PROVIDED FOR IN THE ABOVE PROPOSAL.

ROUGH GRADE OF +/- 2" AND COMPACTION OF 2,000 PSI MINIMUM ARE TO BE PROVIDED BY OTHERS WHERE APPLICABLE BEFORE INSTALLATION OF SIGNS. DIRT REMOVED FOR FOOTINGS WILL BE SPREAD AROUND SIGN WHERE APPLICABLE. REMOVAL OF DIRT FROM SITE IS NOT INCLUDED IN THE COST OF THIS PROPOSAL.

FREE AND CLEAR ACCESS TO INSTALLATION SITE WITH LIFTS AND INSTALLATION EQUIPMENT MUST BE AVAILABLE. SELLER ASSUMES AN 80' CRANE IS ADEQUATE TO REACH APPLICABLE SITE WITH ADEQUATE LIFTING ABILITY.
QUOTED INSTALLATION CHARGES SUBJECT TO CHANGE DUE TO UNFORESEEABLE ROCK, LEDGE, WATER OR FOUNDATION CONDITIONS, AS WELL AS ERRORS IN BRICK OR MASONRY WORK FABRICATED OR SUBCONTRACTED BY CUSTOMER WITHOUT SUPERVISION BY SELLER, ENCOUNTERED UPON INSTALLATION. AN ADDITIONAL COST BASED ON OUR LABOR, PLUS 100% OF SUBCONTRACT LABOR AND MATERIALS WILL BE ADDED TO THE ABOVE SHOWN PRICING.

SELLER ASSUMES THAT ALL SIGNAGE WILL BE PROTECTED FROM OTHER CONTRACTOR TRADES AFTER INSTALLATION. SELLER IS NOT RESPONSIBLE FOR COST OF REPAIRS DUE TO DAMAGE BY OTHERS.
11. WHEN PIER DRILLING IS NECESSARY, THE COMPANY WILL CONTACT DIG TESS TO LOCATE PUBLIC UTILITIES. LOCATION OF PRIVATE UTILITIES IS SOLE RESPONSIBILITY OF THE CUSTOMER. IN THE EVENT ROCK IS ENCOUNTERED IN THE DRILLING PROCESS, TO THE POINT WHERE SPECIAL EQUIPMENT IS REQUIRED, ADDITIONAL MONIES MAY BE REQUESTED IN WRITING BY THE COMPANY.

IT IS AGREED THAT THIS CONTRACT SHALL BE CONSTRUED ACCORDING TO THE LAWS OF THE STATE OF GEORGIA.

COMPANY INITIALS _____

CUSTOMER INITIALS _____



5198 North Lake Drive
Lake City, Georgia 30260

(404) 361-3800 Local
(866) 579-1330 Toll Free
(404) 361-7038 Fax

PROPOSAL

Proposal #: 16107

Proposal Date: 12/08/15
Customer #: 7521
Page: 3 of 4

THIS PROPOSAL DOES NOT BECOME EFFECTIVE UNTIL SIGNED AND DATED BY THE COMPANY.
THIS CONTRACT IS VALID FOR 30 FROM THE DATE SUBMITTED.

THE ABOVE PRICES, SPECIFICATIONS, AND CONDITIONS ARE SATISFACTORY AND ARE HEREBY ACCEPTED. YOU ARE AUTHORIZED TO DO THE WORK AS SPECIFIED. PAYMENT WILL BE MADE AS OUTLINED ABOVE.

SALESPERSON: _____

DATE: _____

ACCEPTED BY: _____

TITLE: _____

SIGNATURE: _____

DATE: _____

COMPANY INITIALS _____

CUSTOMER INITIALS _____



5198 North Lake Drive
Lake City, Georgia 30260

(404) 361-3800 Local
(866) 579-1330 Toll Free
(404) 361-7038 Fax

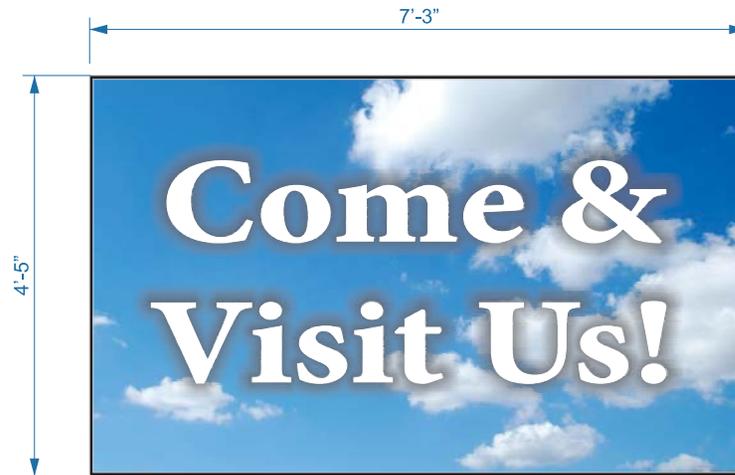
DEPOSIT INVOICE

Invoice #: DP16107

Inv Date: 12/08/15
Customer #: 7521
Page: 4 of 4

SOLD TO:	JOB LOCATION:
MORROW-CITY 1500 MORROW ROAD MORROW GA 30260	Morrow-city 1500 Morrow road Morrow GA 30260 REQUESTED BY: Anou Sothsavath

ORDERED BY	PO NUMBER	SALESPERSON	PAYMENT TERMS	
Anou Sothsavath		Brandon Guest	DEPOSIT DUE UPON CONTRACT ACCEPTANCE	
QTY	DESCRIPTION		UNIT PRICE	TOTAL PRICE
1	QUOTE #25169 4'-5" X 7'-3" full color 19MM twin pack electronic message center with RWF high speed long distance modem.		\$28,237.18	\$28,237.18
1	QUOTE #25170 Install EMC on existing bell tower.		\$1,400.00	\$1,400.00
			SUB TOTAL	\$29,637.18
			ESTIMATED SALES TAXES	\$0.00
			TOTAL PROPOSAL AMOUNT	\$29,637.18
		*** FINAL INVOICE AMOUNT MAY VARY UPON COMPLETION ***		
			PLEASE PAY THIS DEPOSIT AMOUNT:	\$14,818.59



Detail a (2) Single Faced 19mm LED Full Color Message Center

Scale: 3/4" = 1'

EXISTING



PROPOSED



5198 North Lake Drive
 Lake City, GA 30260
 404-361-3800
 fax 404-361-7038
 www.claytonsigns.com

DATE - 05-06-15
SIGN TYPE ELECTRONIC MESSAGE CENTER
PROJECT NAME City of Morrow EMC
CLIENT INFORMATION Anou Sothsavath anou@cityofmorrow.com
REVISIONS: DATE _____ DATE _____
DESIGNER BRANDON GUEST ACCOUNT REP. BRANDON GUEST Scale: AS NOTED DRAWING FILE NAME
ALL ELECTRICAL SIGNS ARE 120 VOLTS UNLESS OTHERWISE INDICATED
<small>THIS DRAWING IS AN ORIGINAL, UNPUBLISHED DESIGN CREATED BY CLAYTON SIGNS, INC. IT IS NOT TO BE REPRODUCED, CHANGED, OR COPIED TO ANYONE OUTSIDE OF YOUR COMPANY IN WHOLE OR IN PART WITHOUT WRITTEN PERMISSION FROM THE OWNER OF CLAYTON SIGNS, INC. ANY SUCH ACTIONS MAY BE SUBJECT TO LEGAL ACTION IN A COURT OF LAW.</small>
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Drawing 1



CITY OF MORROW

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Jester's Creek

Phase III

Scope of Work

Responsive People. Real Partners.Architects
Engineers
Planners3500 Parkway Lane
Suite 600
Norcross, GA 30092P 678.336.7740
F 678.336.7744
www.pondco.com

April 4, 2016 (revised April 13)

Sylvia Redic
City Manager
City of Morrow
1500 Morrow Road
Morrow, GA 30260**Re: Additional Services for City of Morrow Phase III Jester's Creek Pedestrian Path System**

Dear Ms. Redic,

Pond & Company (Pond) is submitting this proposal for additional services for several items that will be required to complete the Jesters Creek Pedestrian Path System, Phase III.

These include items to be completed by Pond, CCR Environmental (Environmental Subconsultant), and Moreland Altobelli (Geotechnical Subconsultant)

The additional services cover the following items:

Task 1: Categorical Exclusion (CE) documentation

- Deletion of two trail spurs requested by City of Morrow resulted in numerous required changes to the documentation to the text and figures CE document by CCR.
- The GDOT reviewer of the CE document provided comments that were over and above typical comments on CE documents and based on personal preference in wording or sentence structure rather than actual mistakes in the document. Currently, Moreland is not allowing our environmental consultant to discuss these comments with the reviewer and wants us to address them without discussion.
- CCR (subconsultant) used one of several accepted GDOT Ecology Reporting Ecology Reporting templates. The reviewer of this CE document has required us to meet the format of a different template than was used, requiring significant revisions.

Task 2: Geotechnical Services

Geotechnical services will be necessary for the design and construction of the bridge in this phase of the project

- Geotechnical borings at bridge (50' depth). 2 each with D50 and D95 grain size analysis tests to assist with scour data.
- Bridge Foundation Investigation report per GDOT required standards.

The trail extensions (Phase II that include a small boardwalk bridge across a creek, a boardwalk through wetlands and a boardwalk ramp to the hotel site along 75), will require geotechnical work in order to complete design. Geotechnical services can be completed at a later date, but if desired can be completed at this time. The services, if included, would be as follows:

- Two geotechnical borings (20' depth) and D50/D95 tests at short boardwalk bridge.
- Two geotechnical borings (20' depth) and D50/D95 tests at boardwalk on Phase II.

Morrow Jesters Creek Path System Additional Services

- One geotechnical boring (20' depth) at Phase III boardwalk area.

Geotechnical services for the bridge were originally included as a part of the contract services under Database Development. While services for field run survey were minimized due to the sharing of survey data provided by Clayton County Stormwater Authority / Brown & Caldwell in conjunction with the Stream Restoration project, environmental services have been increased on the project within the Environmental Document phase due to the need for a full Environmental Assessment. So as not to modify the contract previously, we, with approval from you, shifted budget from survey to environmental tasks. The net remaining available funding for geotechnical services within the Database Development Phase is \$2,300. Additional funds are needed for the required geotechnical services; please refer to Professional Fees below.

Task 3: Floodplain Analysis and Reports

Phase A: C-LOMR and LOMR submissions

The original design intent was to review the floodplain and floodway information and for the bridge and trail to span the floodway. However, the Clayton County Water Authority is in the process of updating the FEMA model including floodway and flood elevations. The preliminary model and maps in the update that we have received show the floodway and floodplain elevations as being higher and considerably wider than the previous version. Once this model and associated maps are approved in the near future, the new conditions will make it unfeasible to place a bridge that will span the floodway and be above the 100 year floodplain. The Phase I bridge and sections of the Phase II and Phase III boardwalk will be within the floodway and floodplain boundaries. Therefore additional studies and coordination with FEMA will be required.

Phase 1: Pond will provide a FEMA Conditional Letter of Map Revision (C-LOMR) Submittal including a flood study to FEMA for the project. Our Services will be as follows:

- Fill out necessary forms for a C-LOMR and submit package including flood study to FEMA;
- Respond to comments from FEMA

Our deliverable for Phase I includes all submittal documents required by FEMA for a C-LOMR. The City of Morrow will also receive one copy of the submittal package to FEMA for their records. The CLOMR study will be completed at the time of bridge and boardwalk design. Because the boardwalk will be subjected to 100 year flood events, the boardwalk is likely to suffer some damage. Without excessive engineering and significantly added cost, the boardwalk cannot be made to withstand catastrophic flood events. The in-house flood study will include Phase I, Phase II and Phase III trail routes and structures to ensure constructability and impacts. Note that the study submitted to FEMA will only include Phase I structures due to phasing. CLOMR will be submitted to FEMA after draft floodplain maps (coordinated through CCWA) are formally adopted.

Phase B: (If Required) FEMA Letter of Map Revision (LOMR) Submittal.

A LOMR may be required after completion of the project to document the post-construction floodplain. Our services will be as follows:

- From as-built survey of constructed project, the post construction conditions will be entered into the design HEC-RAS model to ensure that there is no increase in floodplain elevation on adjacent properties;

Morrow Jesters Creek Path System Additional Services

- Fill out necessary forms for a LOMR and submit package to FEMA; and
- Respond to comments from FEMA.

Our deliverable for Phase II includes all submittal documents required by FEMA for a LOMR. The City of Morrow will also receive one copy of the submittal package to FEMA for their records.

After trail and bridge are constructed, Pond will follow up with a LOMR including the as built conditions as required by FEMA.

Task4: Project Timeframe Extension, Additional Coordination for coordination with CCWA, and route change investigation.

The project duration has been extended beyond the original timeframe. The Clayton County Water Authority has requested that no design or flood studies be conducted until their FEMA floodplain mapping public comment period has been completed. The coordination process and schedule have added approximately 1 year to the project timeframe, additional coordination and meetings. There have also been work involved in investigating trail route modifications during this time period. We are requesting additional services for additional work and coordination on this project through this extended duration.

Professional Fees

This contract amendment covers the effort and expenses associated with CE, Geotechnical Services, CLOMR and LOMR and Extended Project Timeline. These items were not included in the original scope and fee, therefore Pond requests the original contract for the City of Morrow Phase III Jesters Creek Trail (original total \$166,412) be increased by a total of \$45,610 for a new total of \$212,022. All terms and conditions of the contract dated July 16, 2012 remain unchanged.

Task 1	Categorical Exclusion Revisions	\$3,330.00
Task 2	Geotechnical services	
	Bridge borings, tests and BFI, 5 boardwalk borings (includes \$2300 credit)	\$12,110.00
Task 3	C-LOMR and LOMR submissions	
Phase A	FEMA Conditional Letter of Map Revision (C-LOMR) Submittal	\$6,000.00
Phase B	FEMA Letter of Map Revision (LOMR) Submittal.	\$13,500.00 (Contingency)
Task 4	Additional Timeframe and Coordination	\$10,700.00
Total		\$45,610.00*

Morrow Jesters Creek Path System Additional Services

***NOTE:** Services shown do not include:

- Additional permitting fees required by FEMA for LOMR and CLOMR submittal reviews.
- As built survey after project is constructed.

Schedule Assumptions:

- It is assumed that the public comment period for the revised flood map will be complete by July 10th, 2016 and that any comments will not affect the design of the bridge and boardwalk.
- FEMA C-LOMR Submittal: It is assumed that the C-LOMR approval process through FEMA will take between 12 to 16 weeks. It is anticipated that the C-LOMR will be submitted after the updated FEMA maps are formally approved which will be in by mid-2017.
- FEMA LOMR Submittal: Once the as-built information is received, it will take approximately 4 weeks to complete the as-built model within HEC RAS. It is assumed that the LOMR approval process through FEMA will take between 12 to 16 weeks. It is anticipated that the LOMR work will be conducted before 2020.

Morrow Jesters Creek Path System Additional Services

Submitted by:
POND & COMPANY



Andrea Greco, PLA, ASLA

Senior Project Manager
Title

4/13/16
Date



Ron Osterloh, PE

Vice-President

4/13/16
Date

CLIENT:

Name

Title

Date



CITY OF MORROW

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Meeting Agenda



CITY OF MORROW, GEORGIA
MAYOR AND CITY COUNCIL MEMBERS

Mayor Jeffrey A. DeTar
Mayor Pro Tem Jeanell Bridges
Councilwoman Hang Tran
Councilman Larry Ferguson
Councilman Christopher Mills

Regular Meeting

April 26, 2016

Agenda

7:30 pm

CALL TO ORDER:	Mayor Jeffrey A. DeTar
PLEDGE OF ALLEGIANCE:	All
MOMENT OF SILENCE:	Mayor Jeffrey A. DeTar

1. ROLL CALL:

2. CONSENT AGENDA:

1. Approval of April 12, 2016, Regular Meeting Minutes
2. Approval of April 12, 2016, Work Session Minutes
3. Approval of April 21, 2016 Special Called Meeting Minutes
4. Approval of Attorney Fincher Denmark & Minnifield invoice # 2978 dated April 7, 2016 in the amount of \$16,500.60 for period March 1, 2016- March 31, 2016

3. MEETING AGENDA:

1. Approval of April 26, 2016 Meeting Agenda

4. PUBLIC COMMENTS ON AGENDA ITEMS:

Public Comments on Agenda Items are limited to only the discussion of new business items on tonight's Agenda. Please fill out a comment card and turn it into the City Clerk if you wish to make a comment.

5. AWARDS AND RECOGNITION:

1. Proclamations for Jon Timothy Hendricks of Morrow Florist
(Presented by: Mayor Jeffrey DeTar)



6. **GENERAL COMMENTS:**

General Comments are any comment that you want to make during Council Meeting. Please fill out a comment card and turn it into the City Clerk if you wish to make a comment.

7. **ADJOURNMENT:**



come to morrow

MORROW, GEORGIA

CITY OF MORROW

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Regular Meeting & Work Session Minutes



CITY OF MORROW, GEORGIA
MAYOR AND CITY COUNCILMEMBERS

Mayor Jeffrey DeTar
Mayor Pro Tem Jeanell Bridges
Councilwoman Hang Tran
Councilman Larry Ferguson
Councilman Christopher Mills

Regular Meeting

April 12, 2016

Minutes

7:40 pm

Mayor Jeffrey DeTar called the Regular Council Meeting of the Morrow City Council to order at 7:40pm on April 12, 2016. The meeting took place in the Council Chambers of the Morrow Municipal Complex located at: 1500 Morrow Road, Morrow, GA, 30260.

Mayor Jeffrey DeTar asked everyone to stand for the Pledge of Allegiance followed by a moment of silent reflection.

ROLL CALL:

Mayor Jeffrey DeTar asked **Interim City Clerk Yasmin Julio** to call the roll.

Interim City Clerk Yasmin Julio called the roll and those present were **Mayor Jeffrey DeTar, Mayor Pro Tem Jeanell Bridges, Councilman Christopher Mills, Councilman Larry Ferguson, and Councilwoman Hang Tran**. She stated there was a quorum present.

CONSENT AGENDA:

Mayor Jeffrey DeTar called for a motion to approve the consent agenda.

1. Approval of March 22, 2016, Regular Meeting Minutes
2. Approval of March 22, 2016, Work Session Minutes
3. Approval of March 22, 2016, Executive Session Minutes
4. Approval of attorney- Fincher Denmark & Minnifield invoice # 2944 dated March 10, 2016 in the amount of \$8,551.67 for period February 5, 2016- February 29, 2016
5. Approval of attorney- L. F. Barnes invoice #100 dated March 1, 2016 in the amount of \$2,720.00 for period February 11, 2016- February 29, 2016

MOTION AND VOTE: **Councilman Larry Ferguson** made the motion to approve the consent agenda, seconded by **Councilman Christopher Mills**. The motion passed unanimously.



MEETING AGENDA:

Mayor Jeffrey DeTar called for a motion to approve April 12, 2016 Meeting Agenda.

MOTION AND VOTE: Councilman Larry Ferguson made the motion, seconded by **Mayor Pro Tem Jeanell Bridges**. The motion passed unanimously.

PUBLIC COMMENTS ON AGENDA ITEMS:

There were no public comments on agenda items.

NEW BUSINESS:

1. Interstate Lighting Proposal

Mayor Jeffrey DeTar called for a motion to approve this item.

MOTION AND VOTE: Councilman Larry Ferguson made the motion, seconded by **Councilman Christopher Mills**. The motion passed unanimously.

2. GDOT MOU

Mayor Jeffrey DeTar called for a motion to approve this item.

MOTION AND VOTE: Councilman Larry Ferguson made the motion, seconded by **Councilman Christopher Mills**. The motion passed unanimously.

3. Siemens Contract

Mayor Jeffrey DeTar called for a motion to approve this item.

MOTION AND VOTE: Councilman Larry Ferguson made the motion, seconded by **Mayor Pro Tem Jeanell Bridges**. During discussion **Councilwoman Hang Tran** wanted the records to reflect that the updated Siemens contract includes the 1% escalation rate. The motion passed unanimously.

OLD BUSINESS:

Mayor Jeffrey DeTar asked **Interim City Clerk Yasmin Julio** to read the item in this section.

Interim City Clerk Yasmin Julio read the following item:



1. Second Reading of the Ordinance 2016-03- Environmental Protection Division

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF MORROW, GEORGIA TO PROVIDE FOR NEW STANDARDS RELATING TO THE PLANNING AND DEVELOPMENT OF STREETS, PARKING SPACES, AND BUFFERS; TO PROVIDE FOR SEVERABILITY; TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

Mayor Jeffrey DeTar called for a motion to approve this item.

MOTION AND VOTE: Mayor Pro Tem Jeanell Bridges made the motion, seconded by Councilman Larry Ferguson. The motion passed unanimously.

GENERAL COMMENTS:

Citizen Comments:

**Bob Huie
Wayne Collins
Lara Labay
Bonita Crawford
Michelle Anderson
Dorothy Dean
Danny Rudd
Cherie Crisp
Joanne Allen**

Staff Comments:

**Captain Jeff Moss
-5th Annual Torching the Trails 5k Run April 23, 2016
City Manager Sylvia Redic
- Yard Sale & Backyard BBQ April 16, 2016, 8:00am-3:00pm
- URA Meeting April 14, 2016, 6:30 pm
- MHA Meeting April 14, 2016, 2:00pm
- DDA Meeting April 14, 2016, 2:30 pm**

Council members Comments:

**Councilwoman Hang Tran
Mayor Pro Tem Jeanell Bridges
Councilman Christopher Mills**



Councilman Larry Ferguson
Mayor Jeffrey DeTar

ADJOURNMENT:

Mayor Jeffrey DeTar called for a motion to adjourn the April 12, 2016 Regular Council Meeting.

MOTION AND VOTE: Mayor Pro Tem Jeanell Bridges made a motion, seconded by **Councilman Larry Ferguson**. The motion passed unanimously.

The Regular Council Meeting was adjourned at 8:23 pm.

Approved this 26nd day of April, 2016.

Attest

Yasmin Julio, Interim City Clerk

CITY OF MORROW, GEORGIA

Jeffrey A. DeTar, Mayor

Seal



CITY OF MORROW, GEORGIA
MAYOR AND CITY COUNCIL MEMBERS

Mayor Jeffrey A. DeTar
Mayor Pro Tem Jeanell Bridges
Councilwoman Hang Tran
Councilman Larry Ferguson
Councilman Christopher Mills

April 12, 2016

Work Session Minutes

5:59 pm

Mayor Jeffrey DeTar called the Work Session to order at 5:59 pm on April 12, 2016. The meeting took place in the Council Chambers of the Morrow Municipal Complex located at: 1500 Morrow Road, Morrow, GA, 30260.

Those present were **Mayor Jeffrey DeTar, Mayor Pro Tem Jeanell Bridges, Councilman Larry Ferguson, Councilman Christopher Mills and Councilwoman Hang Tran..**

General Discussions of Items

1. Path System Phase III

(Presented by: Andrea Greco, Pond & Company)

Updates and Requires approvals on next steps

Change in timeline

PowerPoint presentation & Full size drawings requested by Council

2. Budget & Financial Update

(Presented by: Emory McHugh, Accounting Manager)

Uniform Chart of Accounts (DCA) requested by Council

Ordinance pertaining to structure when adopting budget

Arrange information into smallest increments

3. Police & Fire Chief Position

(Presented by: Sylvia Redic, City Manager)

Proposing using two outside agencies to perform interviews

- Carl Vinson Institute for Fire Chief Position

- Police Chief Association for Police Chief Position

Cost may possibly exceed \$10k

Estimates of cost requested by Council

Discussion of Business Item on the Agenda

1. NEW BUSINESS:

1500 Morrow Road. Morrow, GA 30260



1. Interstate Lighting Proposal
Surveillance options if approved by GDOT

- 2. GDOT MOU**
Update "let" date to 2019
GDOT grant amount up to \$650k
City required match 20%

3. Siemens Contract

2. OLD BUSINESS:

1. Second Reading of the Ordinance- Environmental Protection Division 2016-03

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF MORROW, GEORGIA TO PROVIDE FOR NEW STANDARDS RELATING TO THE PLANNING AND DEVELOPMENT OF STREETS, PARKING SPACES, AND BUFFERS; TO PROVIDE FOR SEVERABILITY; TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

Attorney Invoices Presented to Council

1. Attorney Fincher Denmark & Minnifield invoice # 2978 dated April 7, 2016 in the amount of \$16,500.60 for period March 1, 2016- March 31, 2016

The Work Session was adjourned at 7:30pm.

Approved this 26th day of April, 2016.

Attest

CITY OF MORROW, GEORGIA

Yasmin Julio, Interim City Clerk

Jeffrey A. DeTar, Mayor



CITY OF MORROW

7

Proclamation for Jon Timothy Hendricks

PROCLAMATION

HONORING MORROW FLORIST AND GIFT SHOP BUSINESS OWNER JON TIMOTHY "TIM" HENDRICKS

WHEREAS: Morrow Florist and Gift Shop is known to be one the longest running business in the City of Morrow. Morrow Florist was open in 1970, 46 years ago, and was taken over by Jon Timothy Hendricks in 1980;

WHEREAS: Morrow Florist serves loyal customers from all over the metro Atlanta area. Only a business rich in expertise and customer service is able to stand the test of time and build such a local clientele;

WHEREAS: Morrow Florist was named best florist in Clayton County by the Atlanta Journal Constitution;

WHEREAS: The City of Morrow is committed to ensuring Morrow Florist will thrive for many years to come;

WHEREAS: The City of Morrow truly appreciates Jon Timothy Hendricks continuing contributions and commitment to the City of Morrow;

NOW, THEREFORE, I, JEFFREY A. DETAR, Mayor of the City of Morrow invite all our citizens and staff to recognize and appreciate Aaron Daniel Boyd for the performance of his civic duty.

In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of Morrow to be affixed this 26th day of April, 2016.

Jeffrey A. DeTar, Mayor